

Think back to your own high school education. Perhaps you can remember one or two teachers who inspired you – to love learning, to think critically and creatively, to exceed even your own expectations. Now imagine a whole school filled with just such teachers.

The Board of King's Christian Collegiate believes that the quality of education that youth receive is determined in large measure by the staff interacting with the students each day. We are committed to the employment of exemplary teachers – gifted Christians with enthusiastic, pioneering spirits who are committed to helping teenagers flourish in a challenging academic environment. They are teachers of integrity who believe in the unique giftedness of each of their students and who will provide positive role models in a wholesome, healthy educational environment.

King's provides young people with a well-rounded education which emphasizes excellence in languages, mathematics, sciences, humanities, business, technology, athletics and the arts. In equipping the students for college, university or the workforce, we provide a technology-rich environment where computers are essential learning tools. Complementing the classroom experience are a variety of extra-curricular opportunities in music, drama, sports, volunteerism and a student leadership program. Teacher-led mission and cultural trips to locations around the globe enrich student's understanding of the world in which they live.

We recognize that a safe and harmonious atmosphere is of primary concern to both parents and students. To that end, all students will adhere to a Bible based Code of Behaviour and will understand that violation of the Code will result in probation withdrawal of enrolment privileges.

We believe that the development of character is as important as the development of the mind. Consequently, students will learn integrity, honour and respect for others, and will know how to live accordingly. Regular chapel services and required courses in Religious Studies reinforce the Christian values that parents and teachers strive to impart.

It is our desire to provide the young person in your family with the finest secondary education in a Christian environment which encourages self-discipline, creative thinking and strong character development. King's Christian Collegiate promises to do everything in their power to equip students academically, socially, physically and spiritually for the challenges that they are sure to experience on the journey of life.

King's Christian Collegiate was created to provide Christian education for the Halton area Christian community. The program is designed to fulfill the needs of a wide array of student abilities.

We are committed to the provision of an enriched and challenging program for every student. Students and teachers work well together when they experience clearly defined tasks. Teachers are expected to teach with expertise, with passion, with care for the student, and most important, with a supreme love for God. Exemplary instruction is considered to be a cornerstone for learning.

Research is clear that it is not select programs, not course variety, and not class size that predicts student success. Rather, the best predictor for student success is skilled teachers who care deeply for their students and are committed to their well-being. King's is designed to meet the learning needs of 700 students.

Students are expected to enter the school with a learning readiness. Their job is to attend to learning. They are required to show energy towards this task by actively participating in the dynamic of the classroom, working diligently on assignments, asking for learning help when necessary and showing respect for one another and God in all situations.

To protect this vision and mission for Christian education, the Board of Directors has adopted the following admission criteria:

- a) The parents or guardian are required to be members of King's Christian Collegiate (as per the Membership Policy).
- b) An appropriate program placement must be available for the student.
- c) The parents or guardian and the student agree that the student will participate in all compulsory courses and school activities.
- d) The student agrees to endorse the Memorandum of Understanding.
- e) At the discretion of the Administration, an exception can be made to criteria (a) if it is determined that admission is beneficial for the student and for King's Christian Collegiate. There will be a limit of 20 non-member families with students at King's. The total number of English Language Learner (ELL) students will not exceed 10% of the total student population.

The Board reserves the right to deny or to remove admission due to any of the following criteria:

- insufficient classroom space as per policy
- inability to serve specific learning needs
- behaviour contrary to school policy
- any other reason that the Board may deem in the best interest of the King's community and/or the student.

Waiting List Priority

In the event that a grade level reaches capacity, the criteria below will be used to determine priority sequence for admission if new spaces should materialize. **These criteria will hold precedence until December 1 of the year prior to the anticipated September enrolment.** The remaining number of student openings for the upcoming school year will be declared on May 30 and posted on the King's web-site. That number will be updated weekly.

Priority #1

The first priority is current or prior enrolment at King's Christian Collegiate by a sibling.

Priority #2

The second priority is the date of initial membership, and continuous thereafter, until enrolment.

Priority #3

The third priority is the date of the initial interview request by the parent(s) or a guardian of the prospective student. This criterion is conditional on the provision of all forms, documentation and fees to the office within ten working days of the initial interview.

1.0 BYLAW NO. 1

A Bylaw relating generally to the constitutional affairs of King's Christian Collegiate.

Preamble. Believing that it is our duty and privilege as Christians to provide Christian education for our community and believing that this can best be accomplished by concerted action, we do hereby make and adopt the following Articles of Incorporation, to wit:

1.1 Name

This organization shall be known as King's Christian Collegiate.

1.2 Basis

The basis of King's Christian Collegiate shall be the infallible Word of God, consisting of the Old and New Testaments, and as confessed in the Apostles' Creed.

FOUNDATIONAL GUIDELINES - CHRISTIAN EDUCATION - A UNIQUE VISION

We believe that the Lord God, by graciously giving us the Scriptures, has revealed to His people ordering principles intensely relevant to education, and mandates us to bring the whole Word of God to bear in all its power upon education. We confess the following:

- 1.2.1 **LIFE:** Human life in its entirety is religious, since God created us to serve Him everywhere. This requires us to educate children for His service.
- 1.2.2 **BIBLE:** The Bible, as the written Word of God, is the Truth by which the Holy Spirit enlightens our understanding of God, ourselves and the world; and the infallible authority by which He directs and governs all our activities, including the education of our children.
- 1.2.3 **CREATION:** The origin, gracious preservation, and ultimate restoration of the world is the work of the Triune God, and its purpose is to glorify the name of God. Therefore, we can understand the world rightly only in its relationship to God.
- 1.2.4 **HUMANITY:** We were created in the image of God to enjoy covenantal fellowship with our Creator and to reflect in our person and works the excellences of our Maker. We were instructed to exercise stewardship over the world in loving obedience to God and to interpret all reality in accordance with His design and law.
- 1.2.5 **SIN:** Sin is disobedience of God's law. By sinning, we estranged ourselves from God and our neighbour, and brought God's curse upon the creation. As a result, we have become corrupt in heart and blind to the true meaning of life, and we repress the knowledge of God which confronts us in creation and in Scripture.
- 1.2.6 **JESUS CHRIST:** Jesus Christ, the Son of God, of whom the Scriptures testify, is truly God and fully human. Through His atoning death, He has reconciled the whole creation to God. He redeems and renews the lives of all those who believe in Him and gives them His Spirit in every way to live for God and their neighbour by His Word and Spirit. He redirects our understanding so that we may truly know God, ourselves, and the world.
- 1.2.7 **THE KINGDOM OF GOD:** The Kingdom of God is God's righteous and universal reign through Jesus Christ, whose rule calls His subjects to make every word, thought, and deed subservient to Christ. In obedience to Christ's rule, we submit every area of life to Him and reject every attempt to withdraw any aspect of life from the divine commandment to love the Lord with all our heart and mind.
- 1.2.8 **PURPOSE OF EDUCATION:** The purpose of Christian education is to direct and guide children to commit their hearts to Christ, the Truth; to attain understanding, wisdom and righteousness; to develop the gifts God has given each one of them; and to perform their competent and responsible service to the Lord in church, society, and school.
- 1.2.9 **PARENTS AND THE CHRISTIAN COMMUNITY:** God has given parents the responsibility to nurture and educate their children. The Christian community, should establish and support Christian schools so that children of Christian parents may receive education that supports the home.
- 1.2.10 **THE STUDENTS:** Children of the Christian home are a heritage from the Lord and share in the promises and demands of the Gospel. As children entrusted by God to parents, they need guidance, correction, and instruction through Christian education.

- 1.2.11 THE TEACHER: Christian teachers, both in obedience to God and in cooperation with parents, have a unique responsibility to educate children in the school.
- 1.2.12 THE CHRISTIAN SCHOOL: The Christian school is established and controlled by an association of Christian believers in accordance with legitimate standards and provisions, and possesses the freedom to educate in total and voluntary submission to Christ the King.

1.3 Purpose

The purpose of King's Christian Collegiate is to perform all such activities for the promotion and advancement of the Christian religion and Christian education as are in agreement with the objects listed in King's Christian Collegiate's Charter and which are in accordance with Article II of this Bylaw.

1.4 Membership

- 1.4.1 Each person, eighteen years of age or older, who subscribes to Articles II and III of this Bylaw, and who complies with the requirements set forth in this and other Bylaws and any other regulations approved by the members at a duly called membership meeting shall be declared to be a member of King's Christian Collegiate by the Board of Directors. Membership in King's Christian Collegiate is not transferable to any other person.
- 1.4.2 Membership includes the privilege of voting at meetings of King's Christian Collegiate as well as the obligation of readiness to participate in the activities of King's Christian Collegiate. Each member in good standing shall be entitled to one vote on each question arising at any special or general meeting of the members. Whenever the vote or consent of Members is required or permitted, such vote or consent may be given either directly by a Member or to a proxyholder, who must be a Member, to attend and act for the Member at any meeting of Members in the manner and to the extent authorized by the Board in proxy.
- 1.4.3 A membership terminates by written resignation to the secretary of the Board or by a decision of the Board, approved by a membership meeting.
- 1.4.4 In case of resignation, a member shall remain liable for payment of any assessment or other sum levied or which became payable by him or her to King's Christian Collegiate prior to acceptance of the resignation.

1.5 Article V - Amendment

Bylaw No. 1 is a general bylaw and can only be amended as follows:

The amendment shall be read and discussed at two consecutive meetings of King's Christian Collegiate and be presented for final approval at the following meeting. The notice of this meeting shall state the matter to be voted on. The amendment shall be approved by a 75-percent majority of the members present at such meeting. Each of the three meetings shall be duly called in accordance with Bylaws No. 1 and No. 2.

1.1.1 ENACTED this 8th day of November, 1999

_____ Chairperson

_____ Secretary

2.0 BYLAW NO. 2

A Bylaw relating generally to the transaction of the affairs of King's Christian Collegiate.

2.1 Head Office

The Head Office of King's Christian Collegiate shall be in the Region of Halton, in the Province of Ontario, and at such place therein as the directors may from time to time determine.

2.2 The Seal

The Seal, which is stamped in the margin, shall be the corporate seal of King's Christian Collegiate.

2.3 Board of Directors

The affairs of King's Christian Collegiate shall be managed by a Board of Directors, each of whom at the time of his/her election or within ten days thereafter and throughout his/her term of office shall be a member of King's Christian Collegiate. The duties of the Board of Directors shall be as set out below.

2.4 Duties of the Board of Directors

The Board of Directors shall perform the following duties:

- 2.4.1 Determine Association policies in harmony with the Objects and Bylaws and in accordance with King's Christian Collegiate's decisions.
- 2.4.2 Employ and appoint administrators and other personnel qualified to carry out the programs and policies of King's Christian Collegiate.
- 2.4.3 Devise ways and means of obtaining the necessary funds for carrying out the programs and policies of King's Christian Collegiate and determining how these funds shall be disbursed.
- 2.4.4 Appoint one or more of its own members, or a special committee, as it may deem necessary, to carry out a review in order to assure itself that the programs and policies of King's Christian Collegiate are faithfully carried out.
- 2.4.5 Appoint out of its own membership such committees as it may deem necessary for the performance of its duties. Such appointments shall be made annually. Additional committee members may be appointed from within King's Christian Collegiate's membership.

2.5 Qualifications for a Director

- 2.5.1 To qualify for the office of director, a person must be twenty-one years of age or more, and must have been a member of King's Christian Collegiate for at least one full year.
- 2.5.2 The office of a director shall be automatically vacated if: a director resigns from office by delivering a written resignation to the Secretary of King's Christian Collegiate; at a special meeting of the Board of Directors, a resolution is passed by two thirds of the members of the Board of Directors that he or she be removed from office, subject to membership approval at the next meeting of King's Christian Collegiate; on the death of a director; the director ceases to be a member of King's Christian Collegiate.

2.6 Election and Term of Office

- 2.6.1 At least nine directors shall be elected from among the members of King's Christian Collegiate at its first stated meeting. The term of office shall be for three years, with members eligible for a maximum of two consecutive terms. In order that Board members may retire in proper succession, voters at the first stated meeting shall elect three members for three years, three members for two years, and three members for one year.
- 2.6.2 Directors shall be elected at the Annual Meeting of King's Christian Collegiate.
- 2.6.3 Nominations for the Board of Directors

The Board annually appoints a Nominating Committee consisting of three Association members, one or two of whom are Board members. The Nominating Committee will be responsible for recommending the slate of candidates presented to the membership at the Annual General Meeting (AGM) for election to the Board of Directors.

The members of King's Christian Collegiate have the right and responsibility to submit to the Nominating Committee names of prospective candidates at least six weeks in advance of the election date. These candidates will be considered by the Nominating Committee before being nominated.

The nominations and elections of Board Members require serious thought, for they are one of the most important facets of the organization's life. Not only must they be eligible, but the nominees must be of appropriate moral and Christian standing in the community and must have a direct and substantial interest in the ministry and affairs of the school as evidenced by being a parent of a child enrolled in the school and/or actively committed to furthering the Objects of the Corporation.

Nominations for candidates for the office of Board Member shall only include the slate of candidates for office proposed by the Nominating Committee; and all nominations shall be sent to the members with the agenda of the AGM, according to the schedule prescribed in the bylaws.

2.7 Vacancies: Board of Directors

A vacancy on the Board of Directors, however caused, may, so long as a quorum of directors remain in office, be filled until the next annual meeting by the directors from among the qualified members of King's Christian Collegiate. Such vacancy shall be filled for the remainder of the term at the next annual meeting of the members.

If there is not a quorum of directors, the remaining directors shall forthwith call a meeting of the members to fill the vacancy.

2.8 Quorum and Meetings: Board of Directors

A majority of the directors shall form a quorum for the transaction of business. Except as otherwise required by law, the Board of Directors may hold its meetings at such place or places as it may from time to time determine, but at least five times per year. Notice of a Board of Directors' meeting shall be given at least seven days prior to the meeting.

2.9 Errors in Notice: Board of Directors

When there has been an error in giving notice of a Board of Directors meeting, this shall not invalidate the meeting or the decisions made at such a meeting.

2.10 Voting: Board of Directors

Questions arising at any meeting of the Board of Directors shall be decided by a majority of votes. In case of an equality of votes, the Chairperson, in addition to his or her original vote, shall have a second or deciding vote. All votes at any such meeting shall be taken in the usual way by assent or dissent. In the absence of the Chairperson these duties may be performed by the Vice-Chairperson or such other director as the Board of Directors may from time to time appoint for the purpose.

2.11 Powers: Board of Directors

The directors of King's Christian Collegiate may administer all the affairs of King's Christian Collegiate, may make lawful contracts in the name of King's Christian Collegiate, and may act for King's Christian Collegiate in all things in harmony with the objects and Bylaws.

However, in the following matters the directors must be authorized by prior resolution of a meeting of the members:

1. Approval of the annual budget.
2. Approval of expenditures in excess of 10 percent above the budget, where such expenditures have not been approved in principle by the budget.
3. Approval of major capital expenditures.
4. Approval of major changes in programs or policies.
5. Approval of sale, mortgage, leasing or purchase of lands or buildings.

2.12 Remuneration of Directors

The directors shall receive no remuneration for acting as such; provided that directors may be reimbursed for reasonable expenses incurred in the performance of their duties.

2.13 Officers of King's Christian Collegiate

At a set meeting each year, subsequent to the stated annual meeting, the Board of Directors shall elect the following officers: Chairperson, Vice-Chairperson, Secretary, and Treasurer.

- 2.13.1 The Chairperson shall when present preside at all meetings of the members of King's Christian Collegiate and of the Board of Directors. The Chairperson shall also be charged with the general management and supervision of the affairs of King's Christian Collegiate and the operations of King's Christian Collegiate. The Chairperson with the Secretary or other officer appointed by the board for the purpose shall sign all by-laws and membership certificates. During the absence or inability of the Chairperson, his/her duties and powers may be exercised by a Vice-Chairperson, who is a director, and if such Vice-Chairperson or such other director as the board may from time to time appoint for the purpose, exercises any such duty or power in the absence or the inability of the Chairperson it shall be presumed with reference thereto.

It shall be the duty of the Chairperson to enforce the provisions of the Bylaws.

The Chairperson may be a member of all committees.2.13.2. In addition to duties stated in section 2.13.1, the Vice-Chairperson shall assist the Chairperson whenever possible in the discharge of duties.

- 2.13.3 In addition to duties stated in section 2.13.1, the Secretary shall take care of official documents and the seal of King's Christian Collegiate, shall conduct all correspondence, and enter into the records of King's Christian Collegiate the minutes of all meetings of King's Christian Collegiate and of the Board of Directors after they have been approved. The Secretary shall give notice of meetings to the members and directors.
- 2.13.4 The Treasurer shall be entrusted with King's Christian Collegiate's funds and shall make all disbursements. All monies received by the Treasurer shall be deposited in the name of King's Christian Collegiate in an account approved by the Board of Directors, and no disbursements shall be made except by cheque. No payment shall be made without approval of the Board of Directors. The Treasurer shall report regarding the finances of King's Christian Collegiate at the stated meetings of King's Christian Collegiate.

2.14 Execution of Documents

Deeds, transfers, licenses, contracts and engagements on behalf of King's Christian Collegiate shall be signed by the Chairperson or Vice-Chairperson and by the Secretary, and the Secretary shall affix the seal of King's Christian Collegiate to such instruments as require the same. Contracts in the ordinary course of King's Christian Collegiate's operations may be entered into on behalf of King's Christian Collegiate by any person authorized by the Board of Directors.

2.15 Books and Records

- 2.15.1 The directors shall see to it that all necessary books and records of King's Christian Collegiate required by the Bylaws of King's Christian Collegiate or by an application of statute or law are regularly or properly kept.
- 2.15.2 Financial Year: Until changed by resolution of the board, the financial year of King's Christian Collegiate shall end on the 31st day of August in each year.
- 2.15.3 Auditor: One or more auditors may be appointed by resolution of the members at the annual meeting of the members of King's Christian Collegiate. The qualifications of the auditor must satisfy all of the requirements of the Act.
- 2.15.4 Access to Records: The auditor or auditors shall at all reasonable times have access to all records, documents, books, accounts, and vouchers of King's Christian Collegiate.
- 2.15.5 Cheques: All cheques, bills of exchange or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of King's Christian Collegiate, shall be signed by such officer or officers, agent or agents of King's Christian Collegiate and in such manner as shall from time to time be determined by resolution of the Board of Directors and any one of such officers or agents may alone endorse notes and drafts for collection on account of King's Christian Collegiate through its bankers, and endorse notes and cheques for deposit with King's Christian Collegiate's bankers for the credit of King's Christian Collegiate, or the same may be endorsed "for collection" or "for deposit" with the bankers of King's Christian Collegiate using King's Christian Collegiate's rubber stamp for the purpose. Any one of such officers or agents so appointed may arrange, settle, balance and certify all books and accounts between King's Christian Collegiate and King's Christian Collegiate's bankers and may receive all paid cheques and vouchers and sign all the bank's forms or settlement of balances and releases or verification slips.

In the event of the dissolution of the Corporation and after payment of all debts and liabilities, its remaining property shall be distributed or disposed of to charitable organizations, which carry on their work solely in Ontario in the furtherance of Christian education causes.

2.16 Dues

A membership fee shall be set by the Board of Directors from time to time and authorized by the members of King's Christian Collegiate. Where a husband and wife are both members, the membership fee for one of the spouses may be waived.

The payment of such membership fee shall entitle the member to receive King's Christian Collegiate's information and to vote at its special or general membership meetings. The Secretary or Treasurer shall notify the members of the fees at any time payable by them and, if any are not paid within sixty days of the date of such notice, the members in default shall automatically cease to be members of King's Christian Collegiate. Upon payment of all unpaid fees, any such members may be reinstated by majority vote of the Board of Directors.

2.17 Meetings of Members

2.17.1 The Board of Directors shall call at least one membership meeting each year to transact business, to present annual financial statements, to give annual reports, and to elect directors. The Board of Directors may call additional membership meetings, as they deem necessary. They must call a membership meeting if they are asked to do so by a written request of twenty-five percent of the members of King's Christian Collegiate. Notice of the time, place and agenda of every such meeting shall be sent to each member at least ten days before the meeting.

2.17.2 Meetings shall be conducted according to Canadian Parliamentary Procedure.

2.18 Notice

Whenever under the provisions of the bylaws of King's Christian Collegiate notice is required to be given such notice may be given either personally or telegraphed or e-mailed or by depositing same in a post office or public letter box in a prepaid sealed wrapper addressed to the director, officer or member at his/her or their address as the same appears on the books of King's Christian Collegiate. A notice or other document so sent by post shall be held to be sent at the time when the same was deposited in a Post Office Box or public letter box as aforesaid, or if telegraphed shall be held to be sent when the same was handed to the telegraph company or its messenger or if by e-mail shall be held to be sent when the same was date and time stamped as sent by the service provider. For the purpose of sending any notice the address of any member, director or officer shall be his/her last address as recorded on the books of the Corporation.

2.19 Errors or Omissions in Notice

When there has been an error in giving notice of a meeting, this shall not invalidate the meeting or the decisions made at such a meeting.

2.20 Quorum of Members

A quorum for the transaction of business at any meeting of members shall consist of not less than 30 members.

2.21 Voting by Members

At all meetings of members, every question shall be decided by a majority of the members present in person unless otherwise required by the Bylaws of King's Christian Collegiate. Every question shall be decided by a show of hands unless stipulated otherwise by the Board or the Chair. In case of an equality of votes at any general meeting, the Chairperson shall be entitled to a second or deciding vote. Election for members of the Board of Directors shall be done by ballot.

2.22 Adjournments

Any meetings of the Corporation or of the directors may be adjourned at any time and from time to time and such business may be transacted at such adjourned meeting as might have been transacted at the original meeting of which such adjournment took place. No notice shall be required of any such adjournment. Such adjournment may be made notwithstanding that no quorum is present thereat.

2.23 Deposit of Securities for Safekeeping

The securities of King's Christian Collegiate shall be deposited for safekeeping with one or more banks, trust companies or other financial institutions to be selected by the Board of Directors. Any and all securities so deposited may be withdrawn, from time to time, only upon the written order of the Board of Directors.

2.24 Interpretation

Matters not dealt with by the Bylaws of a procedural nature will be decided upon by the Board of Directors.

2.25 Amendments

Bylaw No. 2 is a general bylaw and can only be amended as follows:

The amendment shall be read and discussed at one meeting of King's Christian Collegiate and shall be presented for final approval at the following meeting. The notice of the meeting shall state the matter to be voted on. The amendment shall be approved by a 66-percent majority of the members present at such meeting. Each of the two meetings shall be duly called in accordance with Bylaws No. 1 and No. 2.

1.1.2 ENACTED this 8th day of November, 1999 & Amended October 25, 2000

Chairperson

Secretary

BYLAW NO. 3

1.2 Being a Special Bylaw respecting the borrowing of money by the Corporation.

WHEREAS the Board of Directors of the King's Christian Collegiate hereby deems it expedient that a Special Bylaw should be passed for the purposes hereinafter set forth.

NOW THEREFORE BE IT ENACTED and it is hereby enacted as a Special Bylaw of the King's Christian Collegiate (hereinafter called the "Corporation") as follows:

1. The Board of Directors may from time to time:
 - a) Borrow money upon the credit of the Corporation;
 - b) Limit or increase the amounts to be borrowed;
 - c) Issue, sell or pledge debt obligations of the Corporation for such sums and at such prices as may be deemed expedient or be necessary;
 - d) Charge, hypothecate, mortgage or pledge any or all currently owned or subsequently acquired real or personal, moveable or immovable property of the Corporation and/or give such security thereon as may be required including book debts, rights, powers, franchises and undertaking, to secure any debt obligations or any money borrowed, or other debt or liability of the Corporation;
 - e) Give indemnities to any Director or other person who has undertaken or is about to undertake any liability on behalf of the Corporation and to secure such Director or other person against loss by giving of a mortgage or charge upon the whole or any part of the real or personal property of the Corporation by way of security.

The words "debt obligations" as used in this paragraph mean bonds, debentures, notes or other similar obligations of the Corporation whether secured or unsecured.

2. The Board of Directors may from time to time authorize by resolution any Director or Directors, officer or officers, employee of the Corporation or other person or persons, whether connected with the Corporation or not, to make arrangements with reference to the moneys borrowed or to be borrowed as aforesaid, and as to the terms and conditions of the loan thereof, and as to the securities to be given therefore with power to vary or modify such arrangements, terms and conditions, and generally to manage, transact and settle the borrowing of money by the Corporation.
3. The Board of Directors may from time to time by resolution delegate to the Chairperson and the Secretary or to any two individuals (including the Chairperson or the Secretary) each of whom is a director or officer of the Corporation all or any of the powers conferred on the Board of Directors by paragraph 1. of this bylaw to the full extent thereof or such lesser extent as the Board of Directors may in any such resolution provide including the power to sign, execute and give on behalf of the Corporation all documents, agreements and promises necessary or desirable for the purposes aforesaid and to draw, make, accept, endorse, execute and issue cheques, promissory notes, bills of exchange, bills of lading and other negotiable or transferable instruments, and the same and all renewals thereof or substitutions therefore so signed shall be binding upon the Corporation.
4. The powers hereby conferred shall be deemed to be in supplement to and not in substitution for any powers to borrow money for the purposes of the Corporation possessed by its Directors or officers independently of a borrowing bylaw.

1.2.1 ENACTED this 8th day of November, 1999

Chairperson

Secretary

KING'S CHRISTIAN COLLEGIATE

528 Burnhamthorpe Road West, Oakville, Ontario L6M 4K6

Membership Application Form

Name:	Father Last Name:	Father First Name:
	Mother Last Name:	Mother First Name:
Children:	Names of Children, Current Grade, School Attending: (Use reverse side if necessary)	
Address:	Street & mailing:	
	City:	Postal Code:
	Prov.:	
	If parents have different addresses, please indicate this on the reverse side	
e-mail:	Father :	
	Mother:	
Affiliations:	Church:	

I apply for membership in King's Christian Collegiate and I declare that I:

- a. Have read and am in full agreement with the basis, purpose and bylaws of King's Christian Collegiate and commit hereby to uphold and promote the same;
- b. Claim Jesus Christ as Lord and Saviour of my life;
- c. Will abide by the objects and the bylaws and resolutions of King's Christian Collegiate and the directives of its Board of Directors; and
- d. Understand that to remain a member, I will pay the current annual membership fee.

Signature: _____ Signature: _____

Date: _____ Date: _____

In your own words, describe your relationship with God.

Note #1: Husband and wife may both become voting members by signing this statement. The membership fee is payable by only one spouse.

Note #2: Please send this completed form with a cheque for \$400.00 payable to: King's Christian Collegiate

CHEQUE #	DATE REC'D

APPROVED BY BOARD
DATE:

STUDENT INFORMATION:

Legal Name: Last _____ Given _____ Middle _____

Name commonly used: _____ Gender: (circle one) Male / Female

Birth Date: _____ / _____ / _____ Applying for grade _____, starting _____
month day year

Student Cell Phone: _____

Student Home Address: _____ City: _____

Province: _____ Postal Code: _____ Home Phone: _____

Province of Birth: _____ or Country of Birth (if not Canada): _____

Entry date to Canada (mm/dd/yyyy): _____ First Language: _____

Copy of Passport and/or Birth Certificate required. Please indicate birth certificate passport

Status in Canada (check one): Canadian citizen permanent resident
 student visa other visa

Present School: _____
(Name/city and grade currently in)

Siblings currently at King's: _____

PARENT/GUARDIAN INFORMATION:

Father / Guardian Full Name: _____

If different from student:

Address _____

Home Phone # _____ Cell # _____ E-mail: _____

Employer: _____ Position: _____ Business Phone: _____

Mother / Guardian Full Name: _____

If different from student:

Address _____

Home Phone # _____ Cell # _____ E-mail: _____

Employer: _____ Position: _____ Business Phone: _____

If parents are separated or divorced, please indicate custody arrangements and provide legal documentation:

MEMORANDUM OF UNDERSTANDING
between
KING'S CHRISTIAN COLLEGIATE
and

(student name)

Together we agree that a high school education should be a valuable, spiritual and academic experience. King's Christian Collegiate strives to equip students to grow "in wisdom and stature, and in favour with God and man" (Luke 2:52). It is the goal of the staff to achieve this mission by delivering a superior program that is integrated with the Word of God. To achieve these goals, hard work is required by the student and the teacher.

We agree that it is a privilege to gain admission to King's Christian Collegiate. Jesus has taught us to "love God with all our heart, with all our soul and with all our mind and to love our neighbour as ourself" (Matthew 22: 37-39). Consistent with this divine direction, it is our goal that all students and staff respect each other as they perform their work from day to day. This is the heart of God, the heart of the gospel.

As a responsible student at King's Christian Collegiate, I promise:

- To be attentive and participate in the lessons delivered
- To the best of my ability, to work diligently on my assignments
- To be respectful towards my fellow students
- To be respectful towards all the employees of King's Christian Collegiate
- To be respectful of the property, avoiding damage and always tending to my own garbage, and the garbage of others if needed
- To never steal anything that is not mine
- To participate in the life of a Christian church and to attend worship services regularly
- To attend all my classes unless I have prior permission from staff to be absent
- To wear my King's uniform as required
- To use language that is edifying and to reject language that is vulgar or abusive. No student will be permitted to use the "F" word, give the finger or say "what the hell"
- To reject and avoid using computer technology for visiting pornographic web-sites
- To refrain from and avoid sending inappropriate messages such as gossip, name calling or slander
- To refrain from and avoid any and all racial slurs
- To abstain from and avoid any association with tobacco, alcohol, illegal drugs or any other harmful substance while in uniform or any other activity associated with the school

I understand that failure to abide by the first thirteen promises will result in disciplinary action that could include suspension or dismissal from King's Christian Collegiate. Failure to abide by the last promise will result in immediate dismissal from King's. My signature indicates that I understand these guidelines and consequences.

Student's Signature

Principal's Signature

Date

Date

Parental Agreement
Between
King's Christian Collegiate
and

Print parent(s) name(s)

King's Christian Collegiate takes great joy in working harmoniously with parents and guardians to ensure students are safe, studious and successful. As well, the involvement and support of parents and guardians are key to the smooth and successful operation of the school.

Together we agree that a high school education should be a valuable spiritual and academic experience. King's Christian Collegiate strives to equip students to grow "in wisdom and stature, and in favour with God and man" (Luke 2:52).

As a parent of a student at King's Christian Collegiate, I (we) commit to the following:

- To regularly debrief with my child(ren) about what's happening in their life at school
- To promise to make the staff of King's Christian Collegiate a regular focus of my prayers
- To attend Learning Dialogues (Parent-Student-Teacher Conferences each semester)
- To respect the professional work of teachers as it pertains to assigning grades
- To attend the Spring Membership Meeting
- To participate in the Annual Celebration Gala and / or the Annual Golf Tournament, through my attendance and, where possible, through a financial gift of \$500 or more
- To promise to alert the school to problems and concerns as they arise
- To report all planned absences for my children

I offer my services to volunteer as the occasion arises and as I am able.

My (our) signature(s) indicates that I (we) understand the above commitments and will whole-heartedly support King's Christian Collegiate in its mission of providing teenagers with a positive high school experience and positioning them for Godly leadership.

Parent's Signature

Principal's Signature

Parent's Signature

Date

Date

KING'S CHRISTIAN COLLEGIATE

528 Burnhamthorpe Road West, Oakville, Ontario L6M 4K6

Payment Contract

Effective September 2016

Family Information

Name of Parent(s) _____

Telephone _____ Email _____

Address _____ City _____ Postal Code _____

Student Name _____ Grade _____ Sept. 2017 other

Student Name _____ Grade _____ Sept. 2017 other

Rates

Rate Schedule	One Child	Two Children	Three Children
Tuition	\$14,900	\$22,800	\$26,600
Transportation	\$1,950	\$3,900	\$5,850

Notes

1. Rates include the use of all required textbooks and classroom resources.
2. Prior to enrolment, new families are required to contribute a \$4,600 levy to the capital fund. This is fully tax receiptable.
3. This agreement assumes enrolment until graduation unless we are notified otherwise. Students who are not planning to return the following September should notify the school no later than May 15th. For information concerning tuition refunds, please refer to <http://kingschristian.ca/admissions/refund-policy>.
4. King's Christian Collegiate is a registered charity. The tuition payment attracts a partial donation receipt which can be submitted to Revenue Canada. For one child, the recoverable tax is approximately \$3,000; for two children, the recoverable amount is approximately \$2000 for both children.
5. Financial assistance is available to families for whom tuition expenses are onerous and / or where other children are attending private Christian schools. Bursary application forms are available from the Director of Admissions. The bursary application process is simple and confidential.

Payment

Tuition (as per schedule) _____

Transportation _____

Capital Levy (new families) **\$4,600.00**

Annual Membership Fee 16/17 **\$400.00**

Annual Membership Fee 17/18 **\$400.00**

Total: _____

The Capital Levy and Membership Fees are to be included with your application for admission.

Signature _____

Date _____

PLEASE CHECK (✓) CHOICE OF PAYMENT:

- One cheque dated July 1, 2017 for the full amount.
- Two post-dated cheques, equally divided, payable on July 1, 2017 and December 1, 2017.
- Twelve pre-authorized payments equally divided and withdrawn automatically through our financial institution, **CIBC**, payable the first day of each month beginning **July 1, 2017**. Please attach a **void cheque** and pre-authorized payment form.

Pre-Authorized Debit (PAD) Agreement

This PAD agreement authorizes **King's Christian Collegiate** and the financial institution designated to debit the bank account identified for all charges arising under my/our Tuition Agreement or with King's Christian Collegiate. The amount of these variable charges will be debited to my/our bank account on or after _____.

I/we waive any and all requirements for pre-notification of debiting, including, without limitation, pre-notification of any changes in the amount of the PAP due to an adjustment to the tuition rate, transportation charges or membership fees.

This authority is to remain in effect until King's Christian Collegiate has received written notification from me/us of its change or termination whereby 30 days notice is given. I/we may obtain a sample cancellation form, or more information on my/our right to cancel a PAD agreement at my/our financial institution or by visiting www.cdnpay.ca

I/we have certain recourse rights if any debit does not comply with this agreement. For example, I/we have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD Agreement. To obtain a form for a Reimbursement Claim, or for more information on my/our recourse rights, I/we may contact my/our financial institution or visit www.cdnpay.ca

DATE: _____	Type of Service: Personal	
Name (s): _____		
Address: _____		
City/Town: _____	Province: _____	Postal Code: _____
Financial Institution: _____		
Bank Account Number: _____	Transit Number: _____	
Address: _____		
City/Town: _____	Province: _____	Postal Code: _____
Authorized Signature (s): _____		

Please attach a copy of a void cheque and submit to:

**King's Christian Collegiate
528 Burnhamthorpe Road West
Oakville, Ontario L6M 4K6
Attention: Accounting Department**

1. I/We hereby authorize Payee, in accordance with the terms of my/our account agreement with Processing Institution, to debit or cause to be debited the Account for the purposes indicated in the "Payment Type" section on page 1 of this Agreement.

2. Particulars of the Account that Payee is authorized to debit are indicated in the "Payment Details" section on page 1 of this Agreement. A specimen cheque, if available for the Account, has been marked "VOID" and attached to this Authorization.

3. I/We undertake to inform the Payee, in writing, of any change in the Account information provided in this Authorization prior to the next due date of the PAP.

4. This Authorization is continuing but may be cancelled at any time upon notice being provided by me/us, either in writing or orally, with proper authorization to verify my/our identity within the specified number of days before the next PAP is to be issued as noted on Page 1, Cancel Payment section. I/we acknowledge that I/we can obtain a sample cancellation form or further information on my/our right to cancel this Acknowledgement from Processing Institution or by visiting www.cdnpay.ca. I/we acknowledge that if I/we wish to cancel this Authorization or if I/we have any questions or need further information with respect to a PAP, I/we can contact the Payee at the telephone number or address set out in this Agreement.

5. Revocation of this Authorization does not terminate any contract for goods or services that exists between me/us and Payee. This Authorization applies only to the method of payment and does not otherwise have any bearing on the contract for goods or services exchanged.

6. I/We acknowledge that provision and delivery of this Authorization to Payee constitutes delivery by me/us to Processing Institution. Any delivery of this Authorization to Payee constitutes delivery by the Payor.

7. If this Authorization is for fixed or variable amount business, personal or funds transfer PAPs recurring at set intervals, unless I/we have waived any and all requirements for pre-notification of debiting in the "Waiver of Pre-Notification" section on page 1 of this Agreement, or unless the change in the amount of any such PAP will occur as a result of my/our direct action (such as, but not limited to, telephone instructions or other remote measures), I/we acknowledge I/we will receive:

(a) with respect to fixed amount business or personal PAPs, written notice from the Payee of the amount to be debited and the due date(s) of debiting, at least 10 calendar days before the due date of the first PAP, and such notice will be received every time there is a change in the amount or the payment date(s); or (b) with respect to variable amount business or personal PAPs, written notice from the Payee of the amount to be debited and the due date(s) of debiting, at least 10 calendar days before the due date of every PAP; or (c) with respect to business, personal or funds transfer PAPs, at least 10 calendar days written notice from the Payee of any change in the amount of the PAP which results from a change in any applicable tax rate, a top-up or other adjustment. No pre-notification will be given if the amount of the PAP decreases as a result of a reduction in municipal, provincial, or federal tax. Pre-notification may be given in writing or in any form of representing

or reproducing words in visible form, which, if I/we have provided an email address to the Payee, includes an electronic document. The amount of pre-notification provided will change when there is a change in the pre-notification requirements contained in the CPA Rules.

8. If this Authorization provides for PAPs with sporadic frequency, I/we understand that the Payee is required to obtain an authorization from me/us for each and every PAP prior to the PAP being exchanged and cleared. I/we agree that a password or security code or other signature equivalent will be issued and will constitute valid authorization for the Processing Institution to

9. I/We acknowledge that Processing Institution is not required to verify that a PAP has been issued in accordance with the particulars of this Authorization, including, but not limited to, the amount.

10. I/We acknowledge that Processing Institution is not required to verify that any purpose of payment for which the PAP was issued has been fulfilled by Payee as a condition to honouring a PAP issued or caused to be issued by Payee on the Account.

11. I/We acknowledge that, if this Authorization is for personal or business PAPs or for funds transfer PAPs that have recourse through the clearing system, a PAP may be disputed but only under the following conditions:

(a) the PAP was not drawn in accordance with this Authorization;

(b) this Authorization was revoked; or

(c) pre-notification was required and was not received. I/We further acknowledge that in order to be reimbursed, a declaration to the effect that either (a), (b), or (c) took place must be completed and presented to the branch of Processing Institution holding the Account on or before the 90th calendar day in the case of a personal PAP or a funds transfer PAP that has recourse through the clearing system or, in the case of a business PAP, on or before the 10th business day, in each case after the date on which the PAP in dispute was posted to the Account.

12. I/We acknowledge that any claim made after the periods set out above must be resolved solely between me/us and the Payee and there is no entitlement to reimbursement from the Processing Institution.

13. I/We acknowledge and agree that if this Authorization is for funds transfer PAPs and the Payee does not provide recourse through the clearing system, then no recourse will be provided through the clearing system (that is, I/we will not receive automatic reimbursement in the event of a dispute) and I/we must seek reimbursement or recourse from the Payee in the event a PAP is erroneously charged to the Account.

14. Unless this Authorization is for a funds transfer PAP that does not have recourse through the clearing system, I/we acknowledge that I/we have certain recourse rights if a debit does not comply with this Authorization. For example, I/we have the right to receive reimbursement for any debit that is not authorized or is not consistent with this Authorization. To obtain more information on my/our recourse rights I/we can contact Processing Institution or visit www.cdnpay.ca.

15. I/We acknowledge that I/we understand that I/we are participating in a PAP plan established by Payee and I/we accept participation in the PAP plan upon the terms and conditions set out herein.

16. I/We consent to the disclosure of any personal information that may be contained in this Authorization to the financial institution that holds the account of the Payee to be credited with the PAP to the extent that such disclosure of personal information is directly related to and necessary for the proper application of Rule H1 of the Rules of the Canadian Payments Association.

InSchoolwear, a local company that takes pride in excellent customer service, is pleased to provide uniforms to the students of King's Christian Collegiate.

A line of uniforms have been selected specifically for practical wear and easy care. Students at King's Christian Collegiate are required to wear a uniform to school every day and to all school events, unless instructed otherwise.

Required King's Items:

- pants
- one *short or long sleeved* crested golf *and/or* one crested oxford shirt
- under t-shirt or tank top must be plain white

For Grade 9 and 10 students and those participating in sport programs:

- one pair of crested gym shorts
- one crested gym T-shirt

InSchoolwear will have a King's student list of required and optional uniform wear.

InSchoolwear
886 Sinclair Road,
Oakville, ON L6K 2H3
Shop on-line: www.inschoolwear.com
Phone: 905-338-3030
oakvillestore@inschoolwear.com

- Interview between the parent(s), the student and the Director of Admissions
- "Membership Application" form
- "Admission Application" form
- Copies of the last two academic reports from present elementary school or Credit Counseling Summary or Transcript if transferring from another secondary school
- Copy of Passport and/or Birth Certificate
- "Memorandum of Understanding" read and signed by the applicant for admission (student)
- "Parental Agreement" read and signed
- "Rate Schedule" form (*circle appropriate tuition rate fee and (✓) choice of payment*)
- Deposit cheque of \$5,400 Capital Levy Fee **and** Membership Fee(s)
- Applicable cheques dated for July 1, 2017 and/or December 1, 2017 **or** Pre-Authorized Payment Form accompanied by void cheque
- "OSR Request" form
- "Halton Region Health Department" form

KING'S CHRISTIAN COLLEGIATE

528 Burnhamthorpe Road West, Oakville, Ontario L6M 4K6
Phone: 905-257-5464 ext.501
Fax: 905-257-5463

Ontario Student Record (OSR) Request

Student Name: _____

Birthdate: _____

(Spell month / DD / YYYY)

Home Address: _____

Phone: _____

School Presently
Attending: _____

Schools attended
in Ontario: _____

Current Grade: _____

School FAX #: _____

School Phone #: _____

School Email: _____

Consent: ***I give permission to send the OSR of the above mentioned student
to King's Christian Collegiate.***

Please Print Name: _____

Relationship: _____

Signature: _____

